

COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
805 E. BROAD STREET
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT EXTENSION

1. DATE September 1, 2004
2. COMMODITY NAME.....**Minivan with Wheel Chair Ramp**
3. CONTRACT NUMBER..... **7100-40**
4. CONTRACT PERIOD**February 2, 2004 through December 31, 2004**
Build-out Date: August 1, 2004
EXTENSION FOR LIMITED AVAILABILITY OF 2004 CHASSIS ONLY.
5. SUPERSEDES N/A
6. AUTHORIZED USERS State Agencies and Other Public Bodies
7. CONTRACTORS' FEIN NUMBER..... 51-0464315
8. CONTRACTOR.....Capitol Coachworks Inc.
.....201 Ritchie Road Rd. Bldg A
.....Capitol Heights, MD 20743
.....Contact: Peter McGhee
9. CONTRACTORS' PHONE NUMBER (240) 455-0200 Fax: (240) 455-0208
e-mail: peter@capitolcoachworks.com
10. TERMS..... Net 30
11. DELIVERY120 ARO
12. F.O.B.Richmond, Virginia
13. PRICES AND OPTIONS See Attached
14. FOR FURTHER CONTRACT INFORMATION CONTACT: Kimberly Hatala, VCO, CPPB
Phone (804) 786-3854
E-mail: khatala@dgs.state.va.us
15. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED
AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps.
16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is mandatory for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
17. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

Kimberly Hatala

By: _____
Kimberly Hatala / Fleet Contract Officer

INSTRUCTIONS

**** CONTRACT EXTENSION IS BASED ON LIMITED AVAILABILITY OF 17 UNITS ONLY. ONCE THE LIMITED QUANTITY OF 2004 CHASSIS ARE SOLD, THERE WILL NO MORE AVAILABLE UNDER THIS CONTRACT****

1. Purchase orders shall be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor.
2. If this contract is authorized for use by localities (see line item 6, page 1), Virginia cities, counties, towns and political subdivisions may use this contract if the orders are placed through eVA Lite.
3. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
5. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. The electronic version may be downloaded from the internet at the following link: http://.159.169.222.241/eo51_files/ComplaintA-10H.doc
6. Renewals. **Four (4)**, one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
7. Price Adjustments. During the current term of the contract, increase will be granted at the introduction of the new model year, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

Specifications

Modified Minivan with Wheelchair Ramp

These specifications incorporate where appropriate all provisions of the Americans with Disabilities Act Final Rule as stated in the Federal Register Vol. 56, No. 173 of September 6, 1991, Subpart B-Buses, Vans and Systems, pages 45756 through 45761. The minimum specifications for a Modified Minivan with wheelchair ramp are as follows:

Wheelbase: Minimum of 119 inches.

Engine: To be a 3.3 liter minimum gasoline engine.

Front Axle/Rear Axle: To be equipped with heavy-duty axle and springs adequate for vehicle's gross vehicle weight.

Shock Absorbers: Shall be load rated and of the heaviest duty available, capable of controlling the ride in the vehicle when empty, as well as when loaded to the GVW. They shall be a heavy-duty type to give maximum trouble free life in transit operations.

Suspension: The suspension system shall be load rated and of the heaviest duty available for the GVW of the vehicle. Suspension must be adequate for the payload identified and must maintain a level position once loaded to full capacity.

Automatic Transmission: To be a four-speed automatic transmission and must be compatible with the engine specified.

The transmission shall be equipped with a back-up alarm integrated into the rear backing lights.

Engine Oil System: The engine shall be equipped with a spin on type oil filter. The dipstick and oil filter shall be in a readily accessible location.

Exhaust System: To be equipped with a corrosion resistant muffler. Tail pipe shall terminate at the rear of the body.

Engine Air Cleaner: To be a dry replacement element. Type and make to meet the engine manufacturer's recommendation.

Fuel Tank: To have the largest capacity furnished by manufacturer, minimum of 20 gallons. Filler to be located to provide easy servicing. Tank should be located in an area protected under the vehicle. Tank, fuel lines and hardware must meet all current FMVSS, including FMVSS 301, as well as all current CARB and EPA requirements. Tank shall be calibrated with the OEM dash fuel gauge.

Brakes: Shall be efficiency rated and of the heaviest duty power brakes available for the GVW of

the vehicle involved.

Parking Brake: Shall be manually operated working on the rear wheel brakes. The parking brake shall incorporate a warning light on the instrument panel to indicate to the driver when the brake is on.

Steering: To be Hydraulic power steering. To be equipped with a tilt steering wheel.

Tires and Wheels: Tires shall be the manufacturer's standard tubeless radial for the size vehicle and GVW of the vehicle involved. The weight distribution of the vehicle with maximum load shall not load the front tires beyond their rated capacity. Wheels will be matching aluminum wheels or steel wheels with wheel covers. A standard model tire jack will be provided. One full size matching spare tire shall be provided.

Electrical Alternator: Shall be a minimum of 90 amps rating.

Voltage Regulator: Shall be solid-state 12-volt system. Must be compatible with the alternator involved.

Battery: Shall be a maintenance free type, 12 volt and a minimum of 500 CCA.

Wiring: Shall be manufacturer's standard for circuits involved. All wiring shall be run inside the body in a protected area. Any wiring that is exposed to the elements shall be in loom and securely clipped for maximum protection. Clips shall be rubber or plastic coated to prevent them from cutting the wiring insulation. All wiring shall be labeled for identification. Circuit breakers and electrical panels shall be located to be easily accessible. The manufacturer shall provide a complete wiring diagram showing the original wiring and the added wiring for the vehicle involved.

Directional Signals: Shall be in compliance with FMVSS and state statutes. Control switch shall be self-canceling type mounted on the steering column. Shall include a hazard-warning feature as required by FMVSS 108.

Interior Dome Lights: Shall be the manufacturer's standard offering.

Instruments: Shall be mounted in the instrument panel forward of the driver and in full view while in the driving seated position. The following gauges will be supplied: a) voltmeter (if available from the OEM) b) engine water temperature c) oil pressure (if available from the OEM) d) fuel gauge e) speedometer/odometer. In addition, the driver shall be warned of the following conditions by either a warning light or audible alarm: a) low voltage b) low oil pressure c) headlights on high beam d) parking brake applied e) turn signals activated.

Controls and Switches: All controls and switches shall be mounted within easy reach of the driver, either forward of or to the left. They shall be permanently labeled for quick and unmistakable identification; they shall be lighted for nighttime operation in such a way as to prevent glare in the windshield or driver's side windows. Glued identification decals are not acceptable.

Heater: High output front heater.

Windshield Wipers/Washers: To is manufacturer's standard for the vehicle involved. Washer supply tank shall be located for easy refill from outside the vehicle. A FOUR (4) -position switch having OFF, INTERMITTENT, LOW and HIGH positions shall control wipers.

Wheelchair Positions: The two wheelchair positions shall consist of a usable floor area in which a passenger in a wheelchair may be positioned in a wheelchair occupant restraint system, and wheelchair securement devices are to be installed. The wheelchair position shall be forward-facing.

Seats: All seats are to be vinyl or OEM cloth type seats. Color to be chosen by the recipient from the manufacture's standing color of offerings. Front Passenger seat to be a quick release re-moveable seat. All seats and restraints must comply with current FMVSS standards, including 201,202,207,208,209,210,214 and 302. Documentation of current model testing and seats as specified within shall be provided with the bid. Bench testing of individual's components independent of the vehicle will not be accepted.

Floor Plan: Passenger seats shall be arranged such that when the wheelchair space is in use five ambulatory passenger seats will be provided (including the driver's seat). Seat belts will be provided for all passenger seats.

Side Wheelchair Ramp: Ramp to be "swing-away" type conforming to requirements of ADA. 30 inches width acceptable. Shall conform to the specifications as outlined in ADA regulations Subpart B-Buses, Vans and systems, 38.23 (c) Vehicle ramp (1) through (8). Pages 45758 through 45759.

Doors: No modifications are necessary for the driver's and right front passengers door. The vehicle will have side sliding on each side of the vehicle. The vehicles will be lowered to floor level to provide maximum lowered floor width. Wheelchair access/sliding passenger door shall be modified as necessary to accommodate the swing away ramp and the lowered floor. The door shall measure, at a minimum, 30.5" wide and 56" high. Provisions shall be made to keep the door in an open position during passenger loading and unloading. The door shall be locked by key from the exterior if available from the OEM. OEM keyless entry can be provided if an exterior method on unlocking the ramp is required. Rear lift gate door shall have an indoor release for the fastening device.

Interior Dimensions: The van conversion has 82 ½ inches of overall interior floor length and 60 inches width at center of van for maximum mobility aid maneuverability.

Sun Visor: Shall be padded type, fully adjustable, to provide sun glare protection either at the windshield or the driver's side window. Friction device shall hold it securely in either location and in any position during travel over rough road surfaces.

Mirrors: Two (2) exterior rear view mirrors shall be provided on break-away brackets, one (1) at the driver's left side, and one opposite on the rights side. Convex spot mirrors of 2.5 inches in diameter will be provided on each exterior mirror. One (1) interior rear view mirror shall be located above the windshield and shall be large enough to provide the driver with a full view of the interior. All mirrors and mirror mountings shall be sufficiently rigid to prevent viewing distortion due to vibration.

Exterior Finish: Shall be manufacturer's standard fleet white color of paint, with accent striping to match recipients existing fleet. No full body paint schemes are required; i.e. all buses will incorporate white as the base color. The paint schemes required would include no more than three stripe colors in addition to the base body white. The body metal shall be properly treated before final color paint to prevent rusting or corrosion. A can of exterior touch up paint shall be provided. The transit system's name shall be painted or direct contact 3M seven-year vinyls or equivalent on each side of the vehicle and approved by the recipient. Some recipients will require logo reproduction on the exterior of the vehicle. The price for this graphic work is to be included in the price.

Interior Colors: Shall be chosen from the manufacturer's standard colors by the Recipient.

Bumpers: Shall be provided at both front and rear of the vehicle. They shall wrap around the body sufficiently to give protection against impact at the body corners. The finish will be painted rubberized material.

Air Conditioning: Front and rear air conditioning units shall be maximum size available from the manufacture. Controls to be located at driver's position.

Wheel Covers: Wheel covers are to be mounted on all wheels.

Safety Equipment: The following safety equipment shall be mounted in a location within the vehicle (approved by the Department of Rail and Public Transportation) so as not to interfere with the driver or passenger.

16unit Virginia Bus First Aid kit,

To include the following:

(2) Band aids

(3) 4" Bandage compress

(2) 2" Bandage compress

(2) Triangle bandage

(2) 4" Gauze compress

(1) Bee Sting swabs

(2) Zephyr chloride swabs

Fire extinguisher, 5# ABC type

Warning triangles, reflective type - (3) units

OSHA approved Body Fluid Clean Up Kit

Radio: To be an AM/FM stereo radio with a digital clock Feature.

License Brackets: To be installed in front and rear of vehicle.

Maintenance Provisions: A description of how and by whom warranty service can be provided is to be included. The vendor will be responsible for all warranties associated with the vehicle. The vendor will act as the first source for performing warranty work. This should cover both mechanical and body work. The manufacturer's warranty covering parts, materials and workmanship shall apply for a minimum period of twelve (12) months or 12,000 miles, whichever

occurs first, and this warranty shall include repair and replacement of defective parts and labor. The successful vendor will be required to offer a toll free number to all recipients for warranty inquiries, parts orders and service related questions. The vendor will have personnel available to answer warranty, parts and service inquiries Monday through Friday, 8:00 AM to 5:00 PM, except during Holidays recognized by The Commonwealth of Virginia. All bidders must offer proof of both chassis and body warranty (including bus body air conditioning and wheelchair lifts) service points within the Commonwealth of Virginia. All bidders will be required to submit documentation (letters from vendors) of the vendors who will do the warranty of both chassis and body (including bus body air conditioning and wheelchair lifts). Service on warranty must be available in at least four areas of Virginia. (Northern Virginia Area, Richmond Area, Hampton Area and Roanoke Area).

The vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.1, Chapter 4, and Article 9 of the Code of Virginia and shall include a valid State Inspection Sticker. Chassis to be a standard proven model of manufacturer's latest current production and include all standard equipment as advertised with additional optional equipment as outlined above. All components, unless otherwise required by these specifications, shall be the standard or optional equipment specifically advertised and installed by the manufacturer including any additional warranties.

Dealer prior to delivery must perform new vehicle service preparation. The vehicle shall be in an acceptable condition upon delivery and will be accepted only by an authorized person designated by the agency. Delivery shall be during normal business hours, 8 AM - 5 PM, Monday through Friday. Payment will not be initiated until the agency is assured that the vehicle has been delivered in an acceptable condition and everything is working properly.

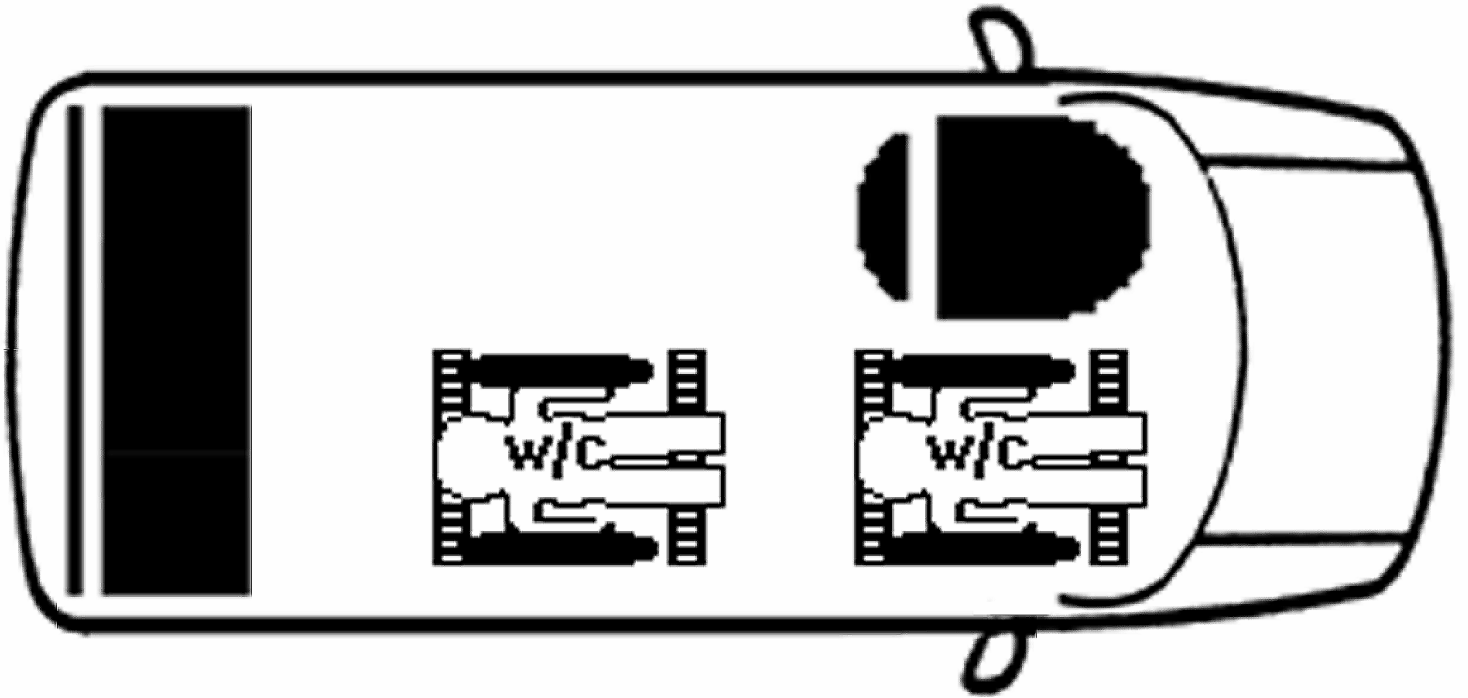
Bid Price: All bid prices MUST be firm for a minimum of sixty (60) days from bid opening date.

Delivery: Dealer will deliver the vehicle conforming to the above specifications within 150 days after receipt of order.

Preliminary invoice: A preliminary invoice must be received at least 30 days prior to delivery to ensure prompt payment.

Federal conditions of Manufacturer/Vendor: The attached federal conditions apply as a condition of proposal review and award:

SEATING CHART



CONTRACT # 7100 – 40
General Motors Minivan with Wheel Chair Ramp, Model 2004
Contract Period: February 2, 2004 to September 15, 2004.

PRICE SHEET

1. **Base Price** of Vehicle as per specifications: 1 \$ 29,797.00 /EA

Mfg: General Motors Model Venture

Options For Mini Van with ramp

Add to Base Price of
Vehicle

- | | | |
|---|---|----------------------|
| 2. Easy Removable Middle Bench Seat, Freedman 3-step foldaway. | 1 | \$ <u>550.00</u> /Ea |
| 3. Sure-Lok Retractor wheel chair securement vs. standard. Kits to include occupant restraint with retractable shoulder Harness. Kit Numbers FF612. | 1 | \$ <u>150.00</u> /EA |
| 4. The Q'Straint Q'RT Deluxe Retractable Securement System in various applications and sits 45-degree angle once mounted. Part # Q-Straint Q'RT | 1 | \$ <u>150.00</u> /EA |
| 5. Two forward facing passenger flip seat. | 1 | \$ <u>550.00</u> /EA |
| 6. OEM keyless entry. | 1 | \$ <u>50.00</u> /EA |

Options: Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract.

Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

New vehicle preparation must be performed by dealer prior to delivery. Include in bid the cost of usual pre-delivery inspections.

Colors: All Vehicles shall be available in any of the manufacturer's standard colors.

TAXES: No Federal Tax is to be included in bid, including tires. Tax Exemption Registration number will be furnished.

LICENSE: Thirty day license tags shall be furnished with the vehicle.

TITLE PAPERS: All papers for titling purposes shall be delivered with the vehicle.

DELIVERY: Vehicles shall be delivered to the various state agencies, cities, counties, towns, and political subdivisions throughout the State as required. For bidding purposes only, quote delivery to 805 E. Broad Street, Richmond, Va. 23219. The ordering entity will pay 60 cents per mile for mileage in excess of the distance from the dealer's location to 805 E. Broad street, Richmond, Va. 23219. A 60 cents per mile credit will apply if the distance is less than the mileage to 805 E . Broad Street. Mileage will be determined based on Yahoo.com, (map, driving direction). Mileage shall be calculated between the dealer's address and the delivery address. Delivery will be accepted between the hours of 8:15 A.M. and 4:30 P.M., Monday through Friday, except holiday

WARRANTY

Manufacturer Warranty: 3 years / 36,000 miles.
Conversion Warranty: 12 months / 12,000 miles

Capitol Coachworks shall be the initial contact for all warranty related matters for the products offered on state contract. Your contacts are:

1-240-455-0200

Service Manager – John Miller

OEM Service and Warranty:

Roanoke area:	Berglund Chevrolet	1-540-344-1461
Newport News area	Hutchens Chevrolet	1-757-874-8111
Vienna area:	Koons Chevrolet	1-703-356-0400
Richmond area:	Heritage Chevrolet	1-804-748-6461

Conversion Service and Warranty:

Southern Virginia area:	RSO Ltd. - Chris Rowland, Chesapeake,	1-757-485-3619
	MITS of VA - Richard Baldwin, Waynesboro,	1-540-932-6470
	Independent - Carrie Weeks, Madison Hgts.,	1-434-846-7169
Northern/Central area:	Tony's Auto Service, Alexandria,	1-703-683-5050
	LIJO, Woodbridge,	1-703-221-8676
	Mobility Center of VA, Richmond,	1-804-231-7774